

ANNEX IV.1. COMENIUS PROGRAMME – ACTIONS MANAGED BY THE EXECUTIVE AGENCY

<i>Actions</i>	<i>2008 Indicative budget (MioEUR) (EUR 31)</i>	<i>Estimated number of proposals to be selected</i>	<i>Deadline for submission</i>	<i>Probable date in 2008</i>			<i>Maximum Community Contribution 75%</i>	<i>Maximum Duration of action (a)</i>	<i>Minimum number of participating countries</i>
				<i>Pre-Information on the results of selection process</i>	<i>Sending agreement to beneficiaries</i>	<i>Starting date of action</i>	<i>Maximum Community Grant (EUR)</i>		
Comenius Programme									
Multilateral projects	9,5	40	29/02/2008	June	September	October	150.000/year	2 years	3 (b)
Multilateral networks	3,0	8	29/02/2008	June	September	October	150.000/year	3 years	10 (b)
Accompanying measures	0,500	3	29/02/2008	July	October	November	150.000/year	1 year	1

1) Applications must be submitted by bodies which are legal entities.

- (a) Possibility to extend the eligibility period by 6 months on request for Multilateral Projects and Networks and Accompanying measures
 (b) At least one country must be an EU Member State.

2) Specific eligibility criteria for Multilateral projects and Networks, Accompanying measures

Schools participating in the Comenius Programme must be **located** in a country participating in the LLP and belong to any of the types of institution specified by the relevant National authorities in compliance with Article 16 of Decision No 1720/2006/EC of the European Parliament and of the Council of 15 November 2006 (establishing the Lifelong Learning Programme).

3) Award criteria for Multilateral projects and Networks, Accompanying measures

1. QUALITY OF THE WORK PROGRAMME
The objectives are clear, realistic and address a relevant issue; the methodology is appropriate to achieving the objectives; the work programme defines and distributes tasks / activities among the partners in such a way that the results will be achieved on time and to budget.
2. INNOVATIVE CHARACTER
The project will provide innovative solutions to clearly identified needs of the identified target groups. It will achieve this either by adapting and transferring existing solutions to cope with the identified issue/needs or by developing a brand new solution whenever such options are not yet available in one or several of the countries participating in the Lifelong Learning Programme.
3. QUALITY OF THE CONSORTIUM
The consortium brings together all the skills and competences required to carry out the work programme, and there is an appropriate distribution of tasks across the partners.
4. EUROPEAN ADDED VALUE
The benefits and need for European cooperation are clearly demonstrated.
5. THE COST-BENEFIT RATIO
The grant application demonstrates value for money in terms of the activities planned relative to the budget foreseen.
6. RELEVANCE
The grant application is clearly positioned in one of the priority areas of the Call for Proposals. The results foreseen are relevant to the specific, operational and broader objectives of the Programme.
7. IMPACT
The foreseeable impact on the approaches and systems concerned is significant.
8. QUALITY OF THE VALORISATION PLAN (DISSEMINATION AND EXPLOITATION OF RESULTS)
The planned dissemination and exploitation activities will ensure optimal use of the results beyond the participants in the action, during and beyond the lifetime of the action.

NB For the renewal of multilateral networks, the quality of past performance will also be taken into account.

ANNEX IV.2. ERASMUS PROGRAMME – ACTIONS MANAGED BY THE EXECUTIVE AGENCY

Actions	2008 Indicative budget (MioEUR) (EUR 31)	Estimated number of proposals to be selected	Deadline for submission	Probable date in 2008			Maximum Community Contribution 75%	Maximum Duration of action (a)	Minimum number of participating countries
				Pre-Information on the results of selection process	Sending agreement to beneficiaries	Starting date of action	Maximum Community Grant (EUR)		
Erasmus Programme									
Erasmus University Charter		Not appl.	30/11/2007	March					Not appl.
Multilateral projects	11,0	40	29/02/2008	June	September	October	150.000/year	2 years (b)	3 (c)
Multilateral networks	7,2								
Academic Networks		10	29/02/2008	June	September	October	200.000/year	3 years	31 (c)(d)
Structural Networks		7	29/02/2008	June	September	October	200.000/year	3 years	5 (c)
Accompanying measures	0,5	7	29/02/2008	July	October	November	150.000/year	1 year	1

(a) Possibility to extend the eligibility period by 6 months on request for Multilateral Projects and Networks and Accompanying measures.

(b) Possibility of a supplementary year for Curriculum development projects aiming at the development of a full cycle of study.

(c) At least one country must be an EU Member State.

(d) Fewer in duly justified cases.

1) Applications must be submitted by bodies which are legal entities.

2) Specific eligibility criteria

To be eligible as the coordinator of a multilateral project, network or accompanying measures project, organisations which are higher education institutions must hold an Erasmus University Charter.

3) Award criteria

3.1) For the Erasmus University Charter

- Clarity and completeness of the Erasmus Policy Statement.
- Quality of arrangements for support of mobility: recognition of the periods of study / placement, language preparation, monitoring, accommodation facilities, etc.
- Institutions and national authorities shall notify the European Commission without delay of any change in the situation or status of the institution which might necessitate withdrawal of the Erasmus University Charter or Extended Charter.

3.2) For Multilateral projects and Networks, Accompanying measures

1. QUALITY OF THE WORK PROGRAMME
The objectives are clear, realistic and address a relevant issue; the methodology is appropriate to achieving the objectives; the work programme defines and distributes tasks / activities among the partners in such a way that the results will be achieved on time and to budget.
2. INNOVATIVE CHARACTER
The project will provide innovative solutions to clearly identified needs of the identified target groups. It will achieve this either by adapting and transferring innovative approaches which already exist in other countries or sectors of the economy or by developing a brand new solution whenever such options are not yet available in one or several of the countries participating in the Lifelong Learning Programme.
3. QUALITY OF THE CONSORTIUM
The consortium brings together all the skills and competences required to carry out the work programme, and there is an appropriate distribution of tasks across the partners.
4. EUROPEAN ADDED VALUE
The benefits and need for European cooperation are clearly demonstrated.
5. THE COST-BENEFIT RATIO
The grant application demonstrates value for money in terms of the activities planned relative to the budget foreseen.
6. RELEVANCE
The grant application is clearly positioned in one of the priority areas of the Call for Proposals. The results foreseen are relevant to the specific, operational and broader objectives of the Programme.
7. IMPACT
The foreseeable impact on the approaches and systems concerned is significant.
8. QUALITY OF THE VALORISATION PLAN (DISSEMINATION AND EXPLOITATION OF RESULTS)
The planned dissemination and exploitation activities will ensure optimal use of the results beyond the participants in the action, during and beyond the lifetime of the action.

NB For the renewal of Multilateral networks, the quality of past performance will also be taken into account.

ANNEX IV.3. LEONARDO DA VINCI PROGRAMME – ACTIONS MANAGED BY THE EXECUTIVE AGENCY

Actions	2008 Indicative budget (MioEUR) (EUR 31)	Estimated number of proposals to be selected	Deadline for submission	Probable date in 2008			Maximum Community Contribution <u>75%</u>	Maximum Duration of action (a)	Minimum number of participating countries
				Pre-Information on the results of selection process	Sending agreement to beneficiaries	Starting date of action	Maximum Community Grant (EUR)		
Leonardo da Vinci Programme									
Multilateral projects: Development of innovation	10,8	30	29/02/2008	June	September	October	200.000/year	2 years	3 (b)
Multilateral networks	4,0	10	29/02/2008	June	September	October	200.000/year	3 years	5 (b)
Accompanying measures	0,5	5	29/02/2008	July	October	November	150.000/year	1 year	1

(a) Possibility to extend the eligibility period by 6 months on request for Multilateral Projects and Networks, Accompanying measures.

(b) At least one country must be an EU Member State.

1) Applications must be submitted by bodies which are legal entities.

2) Specific eligibility criteria for Multilateral projects and networks, Accompanying measures: none

3) Award criteria for Multilateral projects and networks, Accompanying measures

3.1) Multilateral Projects: Development of Innovation

1. QUALITY OF THE WORK PROGRAMME
The objectives are clear, realistic and address a relevant issue and identified needs; the methodology is appropriate to achieving the objectives; the work programme defines and distributes tasks / activities among the partners in such a way that the results will be achieved on time and to budget.
2. INNOVATIVE CHARACTER
The action will provide something new in terms of learning opportunities, skills development, access to information, etc and / or seeks to find solutions to actual identified needs of the target groups. It will achieve this by developing a brand new solution not yet available in any of the countries participating in the Lifelong Learning Programme.
3. QUALITY OF THE CONSORTIUM
The consortium includes all the skills and competences required to carry out all aspects of the work programme, and there is an appropriate distribution of tasks across the partners in terms of their involvement in the activities to be carried out.
4. EUROPEAN ADDED VALUE
The benefits and need for European cooperation are clearly demonstrated.
5. THE COST-BENEFIT RATIO
The grant application demonstrates value for money in terms of the activities planned relative to the budget foreseen.
6. RELEVANCE
The grant application is clearly positioned in one of the priority areas in the Call for Proposals. The results foreseen are relevant to the specific, operational and broader objectives of the Programme.
7. IMPACT
The foreseeable impact on the approaches and systems concerned is significant.

8. QUALITY OF THE VALORISATION PLAN (DISSEMINATION AND EXPLOITATION OF RESULTS)
The planned dissemination and exploitation activities will ensure optimal use of the results beyond the participants in the action, during and beyond the lifetime of the action.

3.2 Multilateral networks, Accompanying measures

1. QUALITY OF THE WORK PROGRAMME
The objectives are clear, realistic and address a relevant issue and identified needs; the methodology is appropriate to achieving the objectives; the work programme defines and distributes tasks / activities among the partners in such a way that the results will be achieved on time and to budget.
2. INNOVATIVE CHARACTER
The grant application will provide something new in terms of learning opportunities, skills development, access to information, etc and / or seeks to find solutions to actual identified needs of the consortium partners and those of the targeted beneficiaries. It will achieve this either by adapting and transferring existing solutions to cope with the identified issue/needs or by developing a brand new solution whenever such option are not yet available in one or several of the countries participating in the Lifelong Learning Programme.
3. QUALITY OF THE CONSORTIUM
The consortium includes all the skills and competences required to carry out all aspects of the work programme, and there is an appropriate balance across the partners in terms of their involvement in the tasks to be carried out.
4. EUROPEAN ADDED VALUE
The benefits and need for European cooperation are clearly demonstrated.
5. THE COST-BENEFIT RATIO
The grant application demonstrates value for money in terms of the activities planned relative to the budget foreseen.
6. RELEVANCE
The grant application is clearly positioned in one of the priority areas of the Sub-programme in the Call for Proposals and the results are relevant to the specific, operational and objectives of the Programme, including its horizontal and complementary objectives.
7. IMPACT
The short- and long-term impact on the identified target audience is likely to be significant.
8. QUALITY OF THE VALORISATION PLAN (DISSEMINATION AND EXPLOITATION OF RESULTS)
The planned dissemination and exploitation activities will ensure optimal use of the results beyond the participants in the action, during and beyond the lifetime of the action.

NB For the renewal of multilateral networks, the quality of past performance will also be taken into account.

ANNEX IV.4. GRUNDTVIG PROGRAMME – ACTIONS MANAGED BY THE EXECUTIVE AGENCY

Actions	2008 Indicative budget (MioEUR) (EUR 31)	Estimated number of proposals to be selected	Deadline for submission	Probable date in 2008			Maximum Community Contribution 75%	Maximum Duration of action (a)	Minimum number of participating countries
				Pre-Information on the results of selection process	Sending agreement to beneficiaries	Starting date of action	Maximum Community Grant (EUR)		
Grundtvig Programme									
Multilateral projects	16,5	65	29/02/2008	June	September	October	150.000/year	2 years	3 (b)
Multilateral networks	2,5	7	29/02/2008	June	September	October	150.000/year	3 years	10 (b)
Accompanying measures	0,5	2	29/02/2008	July	October	November	150.000/year	1 year	1

(a) Possibility to extend the eligibility period by 6 months on request for Multilateral Projects and Networks, Accompanying measures.

(b) At least one country must be an EU Member State.

1) Applications must be submitted by bodies which are legal entities.

2) Specific eligibility criteria for Multilateral projects and Networks, Accompanying measures: none

3) Award criteria for Multilateral projects and Networks, Accompanying measures

1. QUALITY OF THE WORK PROGRAMME
The objectives are clear, realistic and address a relevant issue; the methodology is appropriate to achieving the objectives; the work programme defines and distributes tasks / activities among the partners in such a way that the results will be achieved on time and to budget.
2. INNOVATIVE CHARACTER
The project will provide innovative solutions to clearly identified needs of the identified target groups. It will achieve this either by adapting and transferring existing solutions to cope with the identified issue/needs or by developing a brand new solution whenever such options are not yet available in one or several of the countries participating in the Lifelong Learning Programme.
3. QUALITY OF THE CONSORTIUM
The consortium brings together all the skills and competences required to carry out the work programme, and there is an appropriate distribution of tasks across the partners.
4. EUROPEAN ADDED VALUE
The benefits and need for European cooperation are clearly demonstrated.
5. THE COST-BENEFIT RATIO
The grant application demonstrates value for money in terms of the activities planned relative to the budget foreseen.
6. RELEVANCE
The grant application is clearly positioned in one of the priority areas of the Call for Proposals. The results foreseen are relevant to the specific, operational and broader objectives of the Programme.
7. IMPACT
The foreseeable impact on the approaches and systems concerned is significant.
8. QUALITY OF THE VALORISATION PLAN (DISSEMINATION AND EXPLOITATION OF RESULTS)

The planned dissemination and exploitation activities will ensure optimal use of the results beyond the participants in the action, during and beyond the lifetime of the action.

NB For the renewal of multilateral networks, the quality of past performance will also be taken into account.

ANNEX IV.5. TRANSVERSAL PROGRAMME – ACTIONS MANAGED BY THE EXECUTIVE AGENCY

Actions	2008 Indicative budget (MioEUR) (EUR 31)	Estimated number of proposals to be selected	Deadline for submission	Probable date in 2008			Maximum Community Contribution 75%	Maximum Duration of action (a)	Minimum number of participating countries
				Pre-Information on the results of selection process	Sending agreement to beneficiaries	Starting date of action	Maximum Community Grant (EUR)		
Transversal Programme									
Key Activity 1: Policy Cooperation and Innovation									
Studies and comparative research	3,5	5	31/03/2008	July	October	November	250.000/year	3 years	6 (b)
Key Activity 2: Languages									
Multilateral projects: new materials / online courses / awareness raising	6,9	16	31/03/2008	July	October	November	200.000/year	2 years	3 (b) (c)
Multilateral networks	2,8	7	31/03/2008	July	October	November	150.000/year	3 years	5 (b)
Accompanying measures	0,2	2	31/03/2008	July	October	November	150.000/year	1 year	1
Key Activity 3: ICT									
Multilateral projects	6,5	16	31/03/2008	July	October	November	250.000/year	2 years	3 (b)
Multilateral networks	2,5	6	31/03/2008	July	October	November	150.000/year	3 years	5 (b)
Key Activity 4: Dissemination and Exploitation of Results									
Multilateral projects	3,0	12	31/03/2008	July	October	November	150.000/year	2 years	3 (b) (d)

(a) Possibility to extend the eligibility period by 6 months on request for Multilateral Projects and Networks, Studies and Comparative research, Accompanying measures.

(b) At least one country must be an EU Member State.

(c) At least one educational institution from a participating country where the target language(s) is (are) spoken as a national language(s) must be present in the partnership. For languages from non-participating countries: at least one internationally recognised educational institution with expertise in the teaching of the language(s) concerned, located in one (or more) participating country (ies) must be present. Whenever appropriate, the use of the Common European Framework for Languages from the Council of Europe is strongly recommended.

(d) A single European organisation is also eligible.

NB For the Key Activities 2, 3 and 4 of the Transversal programme, applications must address at least two of the four fields covered by the Erasmus, Comenius, Leonardo da Vinci Grundtvig programmes of the Lifelong Learning Programme

1) Applications must be submitted by bodies which are legal entities.

2) Specific eligibility criteria for Multilateral projects and Networks, Studies and Comparative research, Accompanying measures: None

3) Award criteria for Multilateral projects and Networks, Studies and Comparative research, Accompanying measures

1. QUALITY OF THE WORK PROGRAMME
The objectives are clear, realistic and address a relevant issue; the methodology is appropriate to achieving the objectives; the work programme defines and distributes tasks / activities among the partners in such a way that the results will be achieved on time and to budget.
2. INNOVATIVE CHARACTER
The project will provide solutions to clearly identified needs of the identified target groups. It will achieve this either by adapting and transferring existing solutions to cope with the identified issue/needs or by developing a brand new solution whenever such options are not yet available in one or several of the countries participating in the Lifelong Learning Programme.
3. QUALITY OF THE CONSORTIUM
The consortium brings together all the skills and competences required to carry out the work programme, and there is an appropriate distribution of tasks across the partners.
4. EUROPEAN ADDED VALUE
The benefits and need for European cooperation are clearly demonstrated.
5. THE COST-BENEFIT RATIO
The proposal demonstrates value for money in terms of the activities planned relative to the budget foreseen.
6. RELEVANCE
The proposal addresses one of the priority areas of the Call for Proposals and the specific, operational and broader objectives of the Programme.
7. IMPACT
The foreseeable impact on the approaches and systems concerned is significant.
8. QUALITY OF THE VALORISATION PLAN (DISSEMINATION AND EXPLOITATION OF RESULTS)
The planned dissemination and exploitation activities will ensure optimal use of the results beyond the participants in the action, during and beyond the lifetime of the action.

NB For the renewal of multilateral networks, the quality of past performance will also be taken into account.

ANNEX IV.6. JEAN MONNET PROGRAMME – ACTIONS MANAGED BY THE EXECUTIVE AGENCY

Actions	2008 Indicative budget (MioEUR) (EUR 31)	Estimated number of proposals to be selected	Deadline for submission	Probable date in 2008			Maximum Community Contribution 75%	Maximum Duration of action (a)	Minimum number of participating countries
				Pre-Information on the results of selection process	Sending agreement to beneficiaries	Starting date of action	Maximum Community Grant (EUR)		
Jean Monnet Programme									
Key Activity 1: Jean Monnet Action - Art. 3.3(a)									
Unilateral projects	3,1	120							
Jean Monnet Chairs			15/02/2008	June	July	September	45.000	5 years	1
Centres of Excellence			15/02/2008	June	July	September	75.000	5 years	1
Modules			15/02/2008	June	July	September	21.000	5 years	1
Associations of Professors and Researchers	0,06	3	15/02/2008	June	July	September	25.000	5 years	1
Information and research activities	1,0	35	15/02/2008	June	July	September	50.000	1 year	1
Multilateral projects: Research groups	0,2	2	15/02/2008	June	July	September	100.000	2 years	3

(a) Possibility to extend the eligibility period by 6 months on request for Multilateral Projects.

1) Applications must be submitted by bodies which are legal entities.

2) Specific eligibility criteria

2.1) Jean Monnet Chairs

- Jean Monnet Chairs are teaching posts with a specialisation in European integration studies.
- Jean Monnet Chairholders must teach a minimum of 120 hours per academic year in the field of European integration studies. Only one professor may hold the Chair and must provide the minimum teaching hours required.
- Jean Monnet Chairholders must have the rank of professor/senior lecturer and may not be a "visiting professor" at the establishment in question.

2.2) Ad personam Jean Monnet Chairs

- Ad personam Jean Monnet Chairs are teaching and research posts with a specialisation in European integration studies.
- Ad personam Jean Monnet Chairs are reserved for (i) distinguished professors who deliver evidence of a high-level international teaching and publication record (that was achieved, at least in part, outside their country of residence) and/or (ii) professors with a distinguished background as former high-level practitioners in the field of European integration.
- Ad personam Jean Monnet Chairholders must teach regular courses in European integration studies and must be responsible for organising regular reflection activities on the European integration process (conferences, seminars, roundtables).
- Ad personam Jean Monnet Chairholders must have the rank of professor and may not be a "visiting professor" at the establishment in question.

2.3) Jean Monnet Centres of Excellence

The Jean Monnet Centre of Excellence must pool scientific, human and documentary resources for European integration studies within one or more universities. The university/universities must designate a Jean Monnet Chair to assume academic responsibility for the Centre of Excellence. Therefore, only universities that already have been granted a Jean Monnet Chair are eligible to apply for a Jean Monnet Centre of Excellence.

2.4) Jean Monnet Teaching Modules

A Jean Monnet Module is a course in the field of European integration studies that has a minimum duration of 30 teaching hours.

A Jean Monnet Teaching Module must take the form of general (introductory) courses on European integration (in particular at universities that do not yet have a highly developed course offering in the field), of highly specialised teaching on European Union developments (in particular at universities that do already have a highly developed course offering in the field), and of summer courses.

2.5) Associations of professors, teachers and researchers specialising in European integration

The explicit purpose of the association must be to contribute to the study of the European integration process at national or transnational level.

The association must have an interdisciplinary character.

2.6) Information and research activities with the aim of promoting discussion, reflection and knowledge about the process of European integration

Applicants must be universities, other institutions of higher education or national, regional and transnational associations that bring together professors, teachers and researchers specialising in European integration studies;

Projects under this heading must cover the organisation of conferences, seminars and roundtables and/or summer schools concerning European integration issues and may involve the production of publications, information and communication tools.

2.7) Multilateral research groups in the field of European integration

Multilateral research groups must involve a partnership between at least three Jean Monnet Chairs from at least three different higher education institutions in three different countries.

Multilateral research groups may involve, as partners, national and transnational associations that bring together professors, teachers and researchers specialising in European integration studies;

Multilateral research groups must lead to an integrated academic network, involving joint research and the organisation of joint seminars, debates and meetings. The activities of the multilateral research groups must lead to the production of a major academic publication by the end of the eligibility period.

3) Award criteria

1. QUALITY OF THE APPLICANTS OR THE CONSORTIUM
Quality (excellence) of the academic profile (CVs) in the specific field of European integration studies.
2. QUALITY OF THE METHODOLOGY AND THE WORK PROGRAMME
Quality and detail of the planned teaching, research and/or debating activities (with particular attention to the teaching activities in non-EU Member States the academic added value, the multidisciplinary synergies, the innovating character and the openness to civil society).
3. IMPACT AND RELEVANCE OF THE RESULTS
Likely impact of the activities on education and/or training at the European level.